

urer and Steward and other employees of the House Committee of each lodge, shall each give a surety bond under the supervision of the Supreme Secretary in such sum as he may require. The premium for such bonds shall be paid by the lodge. Every officer and member of the lodge is morally bound to use all reasonable means to bring to justice by proper criminal prosecution any officer guilty of any offense involving moral turpitude in handling the property of the lodge.

**Sec. 53.10—Vacancy**—All vacancies in any of the elective offices except that of Secretary of a lodge shall be filled by election, but all nominations therefore shall be reported by the Nominating Committee at a regular meeting at least two weeks previous to the election, provided, however, that the General Governor for good cause shown may issue special dispensation waiving such election and authorize that the vacancy be filled by appointment.

**Sec. 53.11—Representation to Supreme Lodge**—The Governor and Secretary of a member lodge, by virtue of their offices, shall be its representatives to the Supreme Lodge during their terms of office. Alternate representatives shall be nominated by the Nominating Committee and elected at the time of the election of officers. The alternate representatives shall be any Past Governor or elective officer in good standing of such lodge.

Each lodge shall promptly certify its representatives and alternates to the Supreme Secretary, and thereupon the Supreme Secretary shall issue a certificate to said representatives and alternates.

Each representative from any district created under the laws of the Order shall be certified to the Supreme Secretary by all lodges in said district, and the Supreme Secretary shall issue a certificate in the same manner as provided for member lodges.

Such certificate must be presented to the Committee on Credentials which shall pass upon the eligibility of each representative to a seat in the Supreme Lodge meeting.

The representative of a lodge shall not be entitled to a seat in any meeting while his lodge is in arrears for any lawful charges of the Supreme Lodge. All disputes as to any charges against the lodge shall be finally determined forthwith by the Supreme Secretary at the time the representative of the lodge presents his credentials to the committee.

It shall be the duty of the representatives to the Supreme Lodge Convention to attend the sessions thereof and submit a written report to their lodge, at the next regular meeting following the Supreme Lodge Convention.

**Chapter 54—Governor of the Lodge**

**Sec. 54.1—To Preside**—It shall be the duty of the Governor to preside at all meetings of the lodge, to preserve order, and to apply and enforce all of the laws of the Order, and impose reasonable fines upon members for offenses or misconduct committed while the lodge is in session or committed in the lodge room or club rooms of the lodge in his presence.

**Sec. 54.2—Parliamentary Questions**—He shall, subject to appeal, decide all parliamentary questions which may arise in the lodge.

Roberts' Rules of Order shall govern all proceedings of lodges except as otherwise provided herein.

**Sec. 54.3 — Appoint Officers** — The Governor shall appoint a Sergeant-at-Arms, Inner Guard and Outer Guard, who shall serve at the pleasure of the Governor.

**Sec. 54.4—Appoint Committees**—He must, at the first regular meeting after being installed, appoint all members of such standing committees as the by-laws may prescribe; and such other committees as may be required from time to time. He shall be a member of all committees of the lodge, and may require reports from all committees and all officers of the lodge at his pleasure. The regular standing committees of each lodge shall include an Endowment Fund Committee, Membership Committee, Membership Conservation Committee, Civic Affairs Committee, Ritualistic Committee, Publicity Committee, and Sports Committee. Each committee shall consist of at least three (3) members in good standing in the lodge.

**Sec. 54.5—Appoint Auditing Committee**—He shall, at the first regular meeting after being installed, appoint an Auditing Committee of three members of the Lodge in good standing, to serve for one year. He shall demand and receive from all officers of the lodge all stocks, bonds, notes, and all accounts and records of the lodge that may enable the Auditing Committee to make a full and correct report. Neither the Secretary, Treasurer, nor any of the Trustees shall be a member of the Auditing Committee.

**Sec. 54.6—Chairman of House Committee and Benefit Board**—He shall be Chairman of the House Committee and of the Benefit Board, but he may designate a member to act for him.

**Sec. 54.7—Inspect Ballots and Books**—He shall, in conjunction with the Junior Governor, inspect all ballots cast on applicants and shall cast the deciding vote upon all questions before the lodge on which there may be an equal division of members, except in the election of officers and alternate representative.

He shall have the right to examine all books, records and documents of any officer of the lodge at any

time and shall examine said books, records, and documents from time to time as shall be determined by him to be necessary for the protection of the funds of the lodge.

**Sec. 54.8 — Secretary Funds Deposited and Sign Warrants**—He shall sign all warrants drawn by the Secretary, which have been voted by the lodge, together with such cards, certificates and notices as may require his signature. He shall, with the Secretary and Treasurer, be custodian of all securities.

He shall see that all funds of the lodge are deposited in bank weekly by the Secretary, in the name of the lodge, and that a certified deposit slip is given the Treasurer for each and every deposit so made.

**Sec. 54.9 — Custodian of Rituals** — The Governor shall at all times have charge and custody of the printed copies of the Rituals of the lodge and all written portions of the secret work of the Order, shall keep the same in a safe place when not in use, and be responsible therefor.

**Sec. 54.10—Declare Office Vacant**—When any officer of the lodge is absent for three consecutive regular meetings without being excused by the lodge, or if his dues shall not be paid on or before the 15th day of the first month of each quarter, the Governor may declare such office vacant and order an election to fill such vacancy. In the event that the Governor of the lodge shall have been absent for three consecutive meetings, without excuse from the lodge, the Junior Past Governor may declare his office vacant and order an election as provided by law. If the Junior Past Governor of the lodge is not in good standing, this duty shall be performed by the Trustees.

**Sec. 54.11—Drop Members From the Roll**—He shall, upon receipt of a proper certificate of the clerk of any court, wherein a member has been convicted of any crime punishable by imprisonment, or upon other satisfactory proof that such facts exist, declare such member expelled from the lodge and order his name stricken from the membership roll and may direct the Secretary to drop from the rolls any member who has neglected to pay his dues or any other lawful charge due the lodge from him within thirty (30) days after the same became due.

**Sec. 54.12—Duties to the Sick and Bereaved**—Immediately after being notified of a member's sickness or disability, he shall, in cooperation with the Junior Governor, cause one or more members of the Board of Officers to visit the disabled member at least once a week during his illness, unless other provision therefor is made by the lodge, and provided, the residence of such member is within the jurisdiction of the lodge.

He shall, at the proper time, make the necessary arrangements for the burial ceremony if requested by the family of a deceased member.

**Sec. 54.13—General Duties**—He shall perform all other duties required of him by the laws and Ritual of the Order. He shall properly compile his portion of the certified report to the Supreme Secretary on the forms prepared by the Supreme Secretary and give such other information as may be required.

#### **Chapter 55—Secretary**

**Sec. 55.1—Keep Financial Accounts**—He shall correctly keep the lodge Accounts in such books as may be required by the Supreme Lodge, and shall receive all money except as otherwise provided herein. He shall deposit at least once each week, in the bank designated by the lodge as the depository of the lodge, funds to the credit of the lodge, all such moneys and other collections, and shall make a deposit slip for each of such deposits in duplicate, leaving one such deposit slip with the bank and giving the other to the Treasurer of the lodge, and secure a receipt therefor in part three of the Secretary's cash book in manner and form as though the moneys had been delivered to the Treasurer of the lodge instead of the deposit slips.

**Sec. 55.2—Keep Records of Memberships**—He shall keep in such books as the Supreme Lodge may require true and accurate accounts between the lodge and each member thereof. He shall preserve and file all health statements and applications for membership and all applications for sick benefits presented by the members as part of the permanent records of the lodge. He shall, at the first meeting in February, May, August and November, make a report in detail to the lodge of the financial condition of the lodge, as shown by the books for the preceding quarter, the standing of the membership, and those in arrears. He shall, at least ten days prior to the beginning of each quarter, notify each member of the lodge by mailing to his last known post office address a proper notice of the beginning of the new quarter, the amount of dues for the same, and the amount of arrearage, if any. He may, at the expiration of thirty days from the time when the quarterly dues are payable, read in open lodge the names of all members who are in arrears, and the amount due from each.

**Sec. 55.3—Keep Securities**—The Secretary, with the Governor and Treasurer, shall be the custodian and be responsible for the securities and valuable papers of the lodge and keep them in some safe place as they may provide.

**Sec. 55.4—Make Quarterly Report**—For the purpose of making a quarterly report to the Supreme Secretary, he shall close his books as of twelve o'clock noon, on the last business day of the months of January, April, July and October of each year, and shall immediately deposit all moneys on hand. He shall then assist the Auditing Committee in preparing a complete, certified quarterly report on printed forms furnished by the Su-

preme Secretary, between the first and tenth day of February, May, August and November of each year, covering all transactions for the period of three months immediately preceding the closing of the books. He shall accompany this report to the Supreme Secretary with certificates from all banks in which the moneys of the lodge are deposited, certifying the balance on hand in each bank at the close of business at the last day of the quarter for which the report was made. He shall also accompany the quarterly report with the amount of Supreme Lodge Dues (A.B.C.D.), Endowment Fund Collection, Enrollment Fees, and all other moneys due the Supreme Lodge at the time of closing his books for the purpose of the report; and also the full amount of all Supreme Lodge Dues, and all other moneys to become due the Supreme Lodge, paid by members who have paid in advance of the fiscal quarter.

**Sec. 55.5—Furnish Information to Supreme Lodge**—He shall, immediately upon receipt of request from the Supreme Secretary, furnish to the Supreme Secretary a complete list of the names and addresses of all the members of the lodge in good standing, and shall keep such list correct month by month.

When requested by the Membership Enrollment Department or its representatives, during any period that his lodge is operating under a dispensation, he shall furnish all information concerning the membership.

**Sec. 55.6—Approve all Papers**—He shall sign all cards, receipts, certificates, communications, reports, instruments, documents and papers, affix the seal of the lodge upon all such documents, and draw, sign and deliver all warrants to the parties entitled thereto.

**Sec. 55.7—General Duties**—He shall keep a full and accurate record of all the proceedings of the lodge.

He shall read all reports, bulletins, applications and other communications to the lodge and conduct such correspondence as is necessary or as may be directed by the lodge, and preserve copies thereof.

He shall deliver to his successor in office all books, papers and all other property of the lodge which may be in his possession.

He shall perform all other duties required of him by the laws and Ritual of the Order.

**Sec. 55.8—Compensation**—As compensation for his services he shall be paid a percentage only of the actual membership fees and dues collected, of not to exceed 10%; provided, however, that the Supreme Council may, upon proper showing in any case, fix a different scale of compensation. Such compensation may be paid monthly or quarterly, but not until the Auditing Committee has audited his accounts for the period covered. In determining the compensation of the Secretary, no account shall be taken of any other moneys received or collected by him except the actual

membership fees and dues collected. It shall be his duty to use diligence in the collection of dues from all members.

#### Chapter 56—Treasurer

**Sec. 56.1—General Duties**—He shall receive from the Secretary deposit slips showing the deposits made by him in the designated bank in the name of the lodge of all moneys of the lodge and shall give a receipt therefor in part three of the Secretary's cash book. Should any of the moneys of the lodge come to his hands, nevertheless, in the forms of cash or usual commercial paper, he shall deliver same to the Secretary for deposit in bank as hereinbefore provided. He shall, with the Governor and Secretary, be custodian of all securities.

He shall perform all other duties required of him by the laws and Ritual of the Order.

**Sec. 56.2—Sign all Warrants**—He shall sign all warrants drawn by the Secretary on the treasury of the lodge, provided same have been ordered by the lodge, and signed by the Secretary and Governor thereof.

**Sec. 56.3—Successor**—He shall deliver to his successor all moneys, books, papers, and other property of the lodge which he may have in his possession.

#### Chapter 57—Junior Governor and Prelate

**Sec. 57.1—Junior Governor-Assist the Governor and Preside**—He shall assist the Governor in preserving order and decorum in the lodge, and in conjunction with him inspect all ballots on applicants.

He shall have charge of the door during sessions of the lodge.

He shall preside over the deliberations of the lodge in the absence of the Governor.

He shall be a member of the Benefit Board and shall visit the sick, needy or distressed.

He shall be a member of the House Committee and perform all other duties required of him by the Laws and Ritual of the Order.

**Sec. 57.2—Prelate—General Duties**—He shall be a member of the Benefit Board and the House Committee, and in the absence of the Governor and Junior Governor, he shall preside over the deliberations of the lodge and shall perform all other duties required of him by the laws and Ritual of the Order.

#### Chapter 58—Other Offices of the Lodge

**Sec. 58.1—Trustees**—The Trustees shall take an inventory of all furniture and fixtures and other physical property of the lodge at least once each year, and oftener if required by the Governor or the lodge, and they shall deliver same to the Governor. They shall examine, investigate and audit all bills, excepting those recommended by the Benefit Board and those which are recurrent overhead items, such as charges for rent,

telephone, Supreme Lodge Dues, etc., and shall report to the lodge their recommendations as to payment. A majority of the Trustees may act. They shall perform all other duties required of them by the laws of the Order or by the lodge.

**Sec. 58.2—Sergeant-at-Arms**—He shall introduce all visitors and conduct them to seats within the lodge. He shall have charge of all the properties and paraphernalia of the lodge, not otherwise provided for, and perform all other duties required of him by the Governor, and all other duties required of him by the laws and Ritual of the Order.

**Sec. 58.3—Inner Guard**—He shall have charge of the inner door of the lodge room under the supervision of the Junior Governor, and shall perform all other duties required of him by the laws and Ritual of the Order.

**Sec. 58.4—Outer Guard**—He shall have charge of the outer door and the ante-room, and shall perform all other duties required of him by the laws and Ritual of the Order.

**Sec. 58.5—Junior Past Governor**—The Junior Past Governor shall be the installing officer of his lodge. He shall be a member of the board of officers, the House Committee, and the Benefit Board. In the absence of the Governor, Junior Governor and Prelate, he shall preside over the deliberations of his lodge.

#### Chapter 59—Committees and Units

**Sec. 59.1—Auditing Committee**—It shall be the duty of the Auditing Committee to audit monthly or daily, if it is desired, all of the books and accounts of the Secretary, Treasurer and Trustees, House Committee (if club is operated), and all other officers or committees that may be handling lodge funds, and shall demand for inspection and examination all books, bills, accounts and other evidence of value or debt bearing upon the records or reports of any Officer or Committee. The Chairman of the committee shall see that the printed "Instructions to the Auditing Committee" issued by the Supreme Lodge are followed in every particular. The Committee shall supervise the keeping of records by officers and committees of the lodge involving finances.

**Quarterly Audit.**—It shall be their duty to make a complete audit of all lodge and club records and accounts immediately after the close of each quarter on January 31, April 30, July 31 and October 31 of each year, and with the assistance of the Governor and the Secretary, shall compile the quarterly certified report to be sent to the Supreme Secretary, between the first and tenth day of February, May, August and November of each year, covering all transactions of the lodge for the three months immediately preceding.

**Special Audit.**—Whenever, in the opinion of the

Governor of the lodge or the Auditing Committee thereof, it is deemed necessary or expedient, it shall make an audit of the books of the Secretary or Treasurer, or Trustees; and such officers shall deliver to the Auditing Committee such papers or books, or other documents as it may demand. If any such officer refuses to comply with the demands of the Auditing Committee, the Governor shall suspend such officer, and appoint his successor to act until an investigation of his accounts and conduct is made. The Auditing Committee shall at all times see that the books and records of the Secretary, Treasurer and Trustees are properly kept and that the entries therein are properly made. It shall be its duty to attend the meetings of the lodge and observe the replies of the Secretary and Treasurer to the questions of the Governor as to the receipts and disbursements of the funds of the lodge, and observe whether or not the responses made by such officers agree with the records kept by them. It shall be the duty of the Auditing Committee, if any discrepancies whatsoever are found at any time in any of the books of the lodge or in any of the reports made by any of the officers of the lodge, to report the same to the Supreme Secretary for proper investigation consistent with the duties and authority of his office.

**Sec. 59.2—Membership Conservation Committee—**The Governor shall appoint from among the members of the lodge a committee of not less than three as a Committee on Membership Conservation. The Secretary of each lodge, within fifteen days after the commencement of any quarter, shall furnish to said committee a complete list of all members in arrears, and it shall be the duty of said committee to cooperate with the Secretary in contacting such members to ascertain the cause and to collect all amounts due to renew their good standing.

**Sec. 59.3—Benefit Board—Organization—**The Governor, Junior Governor, Prelate, Secretary, Treasurer, three Trustees, and the Junior Past Governor shall constitute the Benefit Board of the lodge. Within one week after the installation of officers, the Benefit Board shall meet for the purpose of organization. The Governor shall be Chairman of the Board, and the Secretary of the lodge shall serve as Secretary thereof.

**Sec. 59.4—Powers and Duties—**The Benefit Board shall receive and carefully consider all reports on all sick or disabled members, and it shall determine who are and who are not entitled to benefits and submit its reports to the lodge. The report shall state the amount to which each is entitled, and a recommendation that warrants be drawn for the payment of same, subject to the approval of the lodge. If no objections are filed, the Governor shall direct that warrants be drawn for payment of the benefits recommended. No



claim for benefits shall be paid by the lodge without having been submitted to the Benefit Board.

**Sec. 59.5—Meetings of the Board**—The Benefit Board shall hold regular meetings prior to the regular meetings of the lodge, at which time it shall compile its report to be made to the lodge, as to the application for benefits, to whom payable, the amount due, and what members may be entitled thereto.

**Sec. 59.6—Proceedings upon Objections to Payment**—When the recommendations of the Benefit Board are reported to the lodge, any member of the lodge may object to the payment of benefits to anyone included in such report. The Governor shall immediately and without debate refer back to the Benefit Board any such claim for benefits objected to and said Board shall demand of the member complaining his objections in writing, and he shall give in detail his reason for such objections, which statement shall be fully considered by the Benefit Board, which shall investigate the case and report to the lodge at its next meeting. If the Board shall find that the member against whom objections have been filed is not entitled to benefits, its decision shall be final unless an appeal is taken to the lodge. An appeal may be taken from the action of the lodge thereon as provided by law.

When the Benefit Board shall report to the lodge that an applicant for benefits is not entitled thereto, its decision shall be final unless an appeal is taken to the lodge. An appeal may be taken from the action of the lodge thereon, as provided by law.

**Sec. 59.7—Records of Board**—The books and forms used by the Benefit Board shall be only such as are furnished and approved by the Supreme Lodge.

**Sec. 59.8—Appointment of Sick Steward**—The Board of Officers may appoint a Sick Steward whose duty it shall be to visit the sick and disabled members who have been reported to the lodge. Such appointee shall make a full report to the board at its regular meeting, and answer such questions as may be propounded by the Board, and shall perform such other duties as may be required by the board. Such appointee may receive such compensation as may be recommended by the board and approved by the lodge.

## TITLE VI

### LODGE FINANCES, FEES, DUES AND FUNDS

#### Chapter 61—Lodge Fees

**Sec. 61.1—Enrollment Fee**—Each application for membership in a lodge shall be accompanied by such enrollment fee as the lodge shall determine, which shall in no event be less than \$20.00 for dues paying membership. It is unlawful for any lodge or any officer thereof to issue receipts for dues to any member except for cash received in the amount therein stated, and such receipt or any part thereof shall not be issued as

compensation or commission for securing a new member.

**Sec. 61.2—Fee Forfeited**—Each enrollment fee paid by an applicant for membership in a Lodge shall be forfeited by such applicant if he fails to appear for enrollment into the Lodge within ninety days after written notice to him of the time and place designated.

**Sec. 61.3—Special Fee Dispensation**—Upon application of any lodge to the General Governor, he may grant a dispensation permitting an enrollment fee to be charged of less than \$20.00, but in no event less than \$10.00, except as otherwise provided in these laws. Such dispensation shall only be granted upon condition that the lodge enter into an agreement with the Membership Enrollment Department for recruiting the membership thereof. The enrollment fee so charged while the lodge is under dispensation shall be disposed of as provided by the agreement with the Membership Enrollment Department. At such times the Department shall have access to all the books of the lodge.

**Sec. 61.4—Beneficiary Life Membership**—Any beneficiary member may, by a majority vote of his lodge, be granted a life beneficiary membership in the lodge by paying to the Secretary thereof such a sum as the by-laws may provide, which in no case shall be less than three hundred dollars.

**Sec. 61.5—Non-Beneficiary Life Membership**—Any member of any lodge may, by a majority vote thereof, be granted a life non-beneficiary membership therein by the payment of such sum as the lodge by-laws may provide, which shall in no case be less than two hundred dollars.

**Sec. 61.6—Life Membership Cards**—The Supreme Secretary shall prepare life membership cards and shall deliver to the Secretary of each lodge, cards corresponding to the number of life members in the lodge in good standing, and the Secretary shall sign, seal and deliver one of these cards to each life member. Such life membership cards shall be official evidence of membership.

**Sec. 61.7—Restrictions of Life Membership**—Life Members of all lodges are amenable to all the laws and regulations of the Order, except the payment of dues. Life memberships are not transferrable. The membership fee for Life Members shall be so distributed as to include therein commuted dues of every kind and nature whatsoever.

**Sec. 61.8—Life Membership Fees**—The fees paid with applications for Life Membership shall be distributed as follows: In the case of non-beneficiary Life Membership, not less than \$150.00 of the fee shall go to the General Fund of the lodge, and in the case of beneficiary life membership, not less than \$150.00 of the fee shall go to the General Fund and not less than \$100.00 thereof shall go into the Beneficiary Fund of

the lodge as commuted dues. The balance of the life membership fee may be regarded as an enrollment fee. A sum of not less than \$50.00 out of such General Fund allotment shall be immediately remitted to the Supreme Lodge as commuted Supreme Lodge dues. No life membership shall be given by a lodge to a member as a gratuity except upon a resolution adopted by a two-thirds vote of the lodge and with the approval of the General Governor; and provided further, that whenever a gratuitous life membership has been so granted, the required life membership fee, according to classification, shall be voted from the General Fund of the lodge and be distributed as above provided.

**Sec. 61.9—Non-Beneficiary Member**—A non-beneficiary member shall have all the rights and privileges enjoyed by beneficiary members except that he shall not be paid any sick or disability benefits or funeral expenses nor have the right to vote upon any question pertaining to the payment of such benefits. Nothing, however, in this section shall be construed to confer the right on any such member to hold office in either the Supreme Lodge or any lodge thereof in any State where such right is prohibited by law.

#### Chapter 62—Dues

**Sec. 62.1—Dues at Installation**—Immediately before the institution of a lodge all applicants about to be enrolled shall pay to the Acting Secretary thereof dues at such a rate as shall be determined by the applicants within the limits prescribed by the laws of the Order.

**Sec. 62.2—Annual Dues**—Each beneficiary member of a lodge shall pay to the Secretary of the Lodge annually, semi-annually or quarterly in advance, dues including the A. B. C. Dollar as provided in Section 63.5, in any sum the lodge may require, provided that at no time shall the total be less than \$15.00 per year. Non-beneficiary members shall pay into the lodge annually, semi-annually or quarterly, in advance, dues including the A. B. C. Dollar as provided in Section 63.5, of not less than \$10.00 per year.

**Sec. 62.3—A. B. C. Dollar Account**—Each lodge shall maintain a separate account to be known as the A. B. C. Dollar Account, the withdrawals to be subject to the signatures of the Supreme Secretary and the Secretary of the Lodge. The Secretary of the Lodge shall deposit to this account all A. B. C. Dollars collected, Endowment Fund collections and fees due the Membership Enrollment Department.

**Sec. 62.4—When Credited**—Quarterly terms for which dues shall run shall commence with the first day of January, April, July and October in each year.

Dues, whether paid by a member in person, or transmitted to the Secretary by mail or otherwise, shall be credited as of the date when the same are actually received by such officer, and his receipt to the member therefor shall bear the same date.

Applicants for membership who are enrolled into a lodge before the fifteenth day of the second month of the quarter shall pay dues for the full quarter. Those enrolled on or after the fifteenth day of the second month of the quarter shall not be required to pay dues for the balance of the quarter but shall pay dues for the next ensuing quarter. All memberships shall begin from the date of enrollment.

**Sec. 62.5—Non Payment of Dues**—Every member shall be in arrears at the end of fifteen days after the expiration of the quarter for which his dues were paid, and during such arrearage shall not be entitled to attend lodge meetings or enjoy the privileges of a club or home conducted by his lodge. A member in arrears is non-beneficial for all purposes. Upon the payment of his arrearages, he remains non-beneficial for the purpose of benefits for thirty days. A member's failure to receive notice of his dues or arrearages from the proper office of the lodge will not release him from the requirements of the law pertaining to the payment of his dues, nor will it be a ground for paying him sick benefits, paying funeral expenses or admitting his children to Mooseheart. A member in arrears may be carried on the rolls of the lodge for a period not to exceed 12 months.

**Sec. 62.6—Reinstatement of Member**—Any member who is dropped from the rolls for non-payment of dues may be reinstated within twelve months thereafter upon furnishing a duly executed medical or health statement such as is required of new members, and the payment of all arrearages for dues, fines or assessments that may have been owing by him at the time and having since accrued. In all cases of reinstatement, the applicant shall be balloted on, as in the case of a new member, provided, that no one who has passed his fiftieth birthday can be reinstated as a beneficial member. If application for reinstatement is not made within twelve months, as above provided, the dropped member shall be required to make application for admission as a new member. Provided, however, that the General Governor, for good cause shown, may issue special dispensation for the readmission of such dropped members at a lesser than the minimum enrollment fee.

**Sec. 62.7—Dues Waiver—50 Year Member**—The lodges of the Order may adopt, by amendment to their by-laws, a dues waiver plan wherein any member having fifty (50) or more years continuous membership in the Order, may upon his request be relieved of the obligation of paying further dues. Such amendment must state whether any existing sick and/or funeral benefit privileges shall continue. Such amendment shall not become effective until it has been submitted, in duplicate, to the General Governor and approved by him in writing. One copy of the proposed and approved amendment to the by-laws of each lodge shall be kept on file in the office of the General Governor, and the other

duly approved copy shall be returned to the lodge. After approval of such amendment, the Secretary of the lodge shall issue to the qualified member an annual dues receipt which shall indicate, in lieu of "Amount," the status: "Dues waived—50 year member." The A.B.C.D. for such member shall also be waived and such member shall continue to have membership eligibility to qualify for Mooseheart and Moosehaven service.

#### **Chapter 63—Lodge Funds**

**Sec. 63.1 — Investments** — Upon authorization received from the Supreme Council, a lodge may invest its surplus monies in depositories, securities, municipal, government, state or provincial bonds, in the same manner and under the same regulation and restriction that applies to investment of funds of the Supreme Lodge. The funds of a lodge shall not be invested in the securities of any other lodge.

**Sec. 63.2—Benefit Fund**—Each beneficiary lodge shall set apart a portion of the dues received, as a special fund to be used only for the payment of sick benefit and funeral expenses of at least \$1.25 per quarter of the dues of each beneficiary member of the lodge. Said fund shall be invested in the manner and form provided for the investment of other lodge funds, and, provided further, that it shall be unlawful for said fund or any part thereof to be used by any lodge or any of the officers thereof, for any other purpose except the payment of benefits and funeral expenses, and that it shall be unlawful for any lodge in any way or manner whatsoever to transfer said fund or any portion thereof to any other fund for any other use or purpose whatsoever without special dispensation from the General Governor.

**Sec. 63.3—General Fund**—All other moneys of the lodge of every kind and nature not belonging to the sick benefit and funeral expense fund shall constitute the General Fund of the lodge.

**Sec. 63.4 — Disbursements** — All disbursements of lodge funds must be by official warrant. Cash payments are strictly prohibited; nor shall any distribution be made of any lodge funds to any person or for any purpose except as provided by the General Laws or as authorized by the General Governor.

**Sec. 63.5—Financial Reports to Supreme Lodge**— Each lodge shall pay to the Supreme Lodge as Supreme Lodge dues such amount as the Supreme Council may from time to time determine or as the laws of the Order may provide, based upon the number of dues-paying members carried on the roll of a lodge as of twelve o'clock noon on the last day of January, April, July and October of each year. There shall be included in such Supreme Lodge Dues at least \$1.25 per quarter per member as above provided, to be known as "A Big Charity Dollar" (A-B-C-D). At

least one-half of said amount shall be allocated for the support of Mooseheart, the remaining amount thereof shall be allocated by the Supreme Council to other charitable enterprises, magazine subscription, and other necessary operating expenses of the Order. Any contribution by a member of a lodge for the charitable purposes of the Order in addition to the minimum here designated, when received by a lodge, shall be funds of the Supreme Lodge and be immediately transmitted to the Supreme Lodge together with the name and address of the donor.

**Sec. 63.6—Supreme Lodge Payments**—Should the required reports or Supreme Lodge Dues not be received by the Supreme Secretary on or before the fifth day of March, June, September or December, respectively, of each year, the Supreme Secretary shall in writing notify the Governor and Secretary of said lodge, and may notify all the members thereof, that the lodge is not in good standing and not entitled to the password. The Supreme Lodge or the Supreme Council at the next session after notice from the Supreme Secretary, may suspend or revoke the charter of the lodge unless all the reports and the Supreme Lodge Dues have been received by the Supreme Secretary. The Supreme Secretary may collect a fine of 1 per cent for each day the reports and the remittances are delayed more than four days after the first day of March, June, September or December, respectively. If, in the opinion of the Supreme Secretary, the delay of the report and the consequent fine be caused by the negligence of the Secretary, he shall notify the Governor of the lodge of that fact and the lodge shall cause the amount of the fine to be deducted from the compensation of the Secretary of said lodge. The Supreme Council may in its discretion remit any fine imposed or expense of audit of a lodge for failure to make reports or pay Supreme Lodge Dues as required; provided, however, that the Supreme Secretary may remit any such fine which does not exceed the sum of \$25.00.

**Sec. 63.7—Expenses to Convention**—Each lodge may pay out of its General Fund the expenses of its Representatives to the Supreme Lodge Convention. Such expenses shall not exceed the sum of \$20.00 a day for each day in actual attendance, including time necessarily used in traveling, in addition to mileage or actual transportation expense.

**Sec. 63.8—Restrictions or Solicitations**—Soliciting of donations or contributions of any kind or nature by any lodge or any member of a lodge for the benefit of any lodge or any member of a lodge or for any purpose in the name of any lodge or for any purpose in the name of any member of a lodge, from any lodge or member of a lodge, or from anyone else whomsoever, is strictly forbidden except by a Convention Committee of the lodge in the city entertaining the Conven-

tion, and unless upon good cause shown a dispensation is had from the Supreme Council.

**Sec. 63.9—Special Dispensation Required—**A lodge shall not conduct an enterprise of any kind for financial gain, without first submitting the proposition to the General Governor and securing a dispensation therefor. If granted, all the conditions thereof must be complied with. A lodge shall not under any circumstances conduct a lottery or raffle of any kind or description or send any notice or information regarding such to any lodge or person.

#### **Chapter 64—Lodge Benefits**

**Sec. 64.1—Sick Benefits—Who entitled—**Any beneficiary member, who has been a member of the lodge for at least six months and in good standing for a period of thirty (30) days last past, and who, through sickness or other disability is unable to follow his usual or some other vocation, may, upon presentation of proper application, after the first week of said sickness or disability, and during the continuance thereof, receive a sum of not more than seven dollars per week for not more than thirteen weeks, provided that such sickness or disability has not originated from the intemperance, illegal, immoral or vicious conduct of such member. Provided, however, that when a lodge desires to do so, a larger amount than \$1.25 per quarter per beneficiary member may be put into the Beneficiary Fund, and a larger sick benefit than \$7.00 per week may be paid, but not exceeding \$10.00 per week; provided that total benefits paid to any one member in any one year shall not exceed one hundred dollars (\$100.00). Before doing so, the lodge must submit to the General Governor proposed by-laws providing for the payment of such sick benefits and must secure from him a permit so to do.

**Sec. 64.2—Special Provisions of Sick Benefits—**The first week for which benefits may be paid shall begin seven days after notice of said sickness or disability has been given to the Secretary or Governor of his lodge, or of the lodge in whose jurisdiction he may be. No member shall be entitled to benefits for more than thirteen weeks during any period of twelve months. If, when an application is made for benefits it shall appear from the records that the maximum benefits have been paid to the applicant within a period of twelve consecutive months, a member shall not be entitled to receive further benefits until twelve months from the time when the last of such benefits were due and payable, nor shall any member be paid benefits for a fractional part of a week.

Any member on the sick list of a lodge and within the jurisdiction of his lodge or of some other lodge of the Order and who is not confined to his residence shall continue to report in person at least once each

week to the Governor or the Secretary of his lodge or of the lodge in which jurisdiction he is.

**Sec. 64.3—Reports for Benefits**—A beneficiary member who has become non-beneficial through arrearage of dues, becomes beneficial for benefits after the expiration of thirty days from the date of the payment of his arrearages; provided, however, that if any beneficiary member becomes sick or disabled before the expiration of the thirty day period herein referred to, he shall not be entitled to receive benefits for such sickness or disability; and provided further, that any beneficiary member who becomes sick or disabled while in arrears for dues to his lodge, cannot, by the payment of such arrearages, become entitled to receive benefits during such sickness or disability.

**Sec. 64.4—Restrictions on Benefits**—No member shall be entitled to receive benefits for any concealed or undisclosed disease or infirmity which existed at the time of his admission into the lodge.

No member who has received benefits for any sickness or disease shall be entitled to any benefits for the recurrence of such sickness or disease or for any chronic disease or continuous ailment for which he has previously been paid benefits for the maximum number of weeks.

Any member who becomes sick or disabled while in good standing and entitled to sick benefits, shall be continued in good standing during the period he is drawing benefits, by deducting the quarterly dues from the benefits due to such sick or disabled member, if such sickness or disability continues beyond the time for the payment of such dues.

When a new member becomes sick or disabled before the six months' probation period expires, he shall not be entitled to receive benefits for such sickness or disability even though such sickness or disability continues beyond such period; provided, however, that a beneficiary member admitted by transfer card shall become beneficiary at the expiration of six months from the date of his admission to the lodge, notwithstanding the foregoing.

**Sec. 64.5—Funeral Benefits**—Upon the death of a beneficiary member who has been such for a period of at least six months and who, thirty days or more prior thereto, has paid all dues or other indebtedness to the lodge, funeral expenses may be paid if provided by the by-laws of the lodge, which in no event shall be more than \$100.00. In the event the funeral expenses of the deceased member have been paid from some other source, or if a balance remains after paying same, the whole amount of the funeral expense money provided or the unexpended balance shall be paid to the widow or minor children of the deceased, if any. If the deceased leaves no widow nor any minor child or children surviving him, the amount may be paid to some other



designated dependent, if any. If there be no widow or minor child or other designated dependent, the unexpended funeral expense money, if any, shall remain in the treasury of the lodge.

**Sec. 64.6—Restrictions on Issuing Funeral Benefits**—A member shall not be entitled to funeral expenses if his death results from intemperate, immoral, vicious or illegal actions or conduct, or from any concealed or undisclosed disease or infirmity which existed at or before the date of his admission into the lodge. The payment of his dues under such circumstances does not relieve the member from the requirements of the laws of the Order pertaining to benefits. In the event of death by suicide, whether sane or insane, funeral expenses in the sum of ten dollars shall be paid if the case is otherwise one requiring the payment of funeral expenses under the by-laws of the lodge. A member who has become sick or disabled while in arrears for dues to his lodge cannot by the payment of such arrearages become entitled to funeral expenses if death shall occur as a result of such sickness or disability. He must have been in good beneficial standing continuously for thirty days to be entitled to funeral expenses in any event; provided he has been a member of the lodge for at least six months.

**Sec. 64.7—Jurisdiction over Sick and Funeral Benefits**—Whenever a beneficiary member in good standing in a lodge and entitled to benefits becomes sick or dies outside of the jurisdiction thereof and within the jurisdiction of another lodge, such lodge in the jurisdiction of which such member becomes sick or dies shall in every reasonable way represent the lodge of which such person is or was a member in the administration of these laws, and shall deliver to such sick member any sick benefit moneys remitted to it by the lodge of which such sick person is a member, and shall disburse funeral expense money, if any, which the lodge of which the deceased was a member, may remit for that purpose to the lodge in the jurisdiction of which such member died. Such lodge, in the jurisdiction of which such member becomes sick or dies, shall report promptly to the lodge of which such person is or was a member, any action taken, with proper receipts for all money disbursed, and shall return to the remitting lodge any funds remaining in the possession of the disbursing lodge.

## TITLE VII

### LODGE MEMBERSHIP AND ITS ACTIVITIES

#### Chapter 71—Lodge Membership

**Sec. 71.1—Qualifications of Member**—The membership of lodges shall be composed of male persons of the Caucasian or White race above the age of twenty-one years, and not married to someone of any other than the Caucasian or White race, who are of good moral character, physically and mentally normal, who shall profess a belief in a Supreme Being, and shall be divided into two classes: (a) Beneficiary; (b) Non-Beneficiary. The Beneficiary class shall consist of those members who, in addition to other qualifications required by the laws of the Order, shall, at the time of becoming a member, be less than fifty years of age and shall be entitled to all the benefits provided by the by-laws of the lodge in which they hold membership. The Non-Beneficiary class shall consist of those members who shall not be entitled to all the benefits provided for by the by-laws of the lodge in which they hold membership. Any member of a lodge may change from one class to the other upon complying with the requirements of admission to such class, provided that no member above the age of fifty years may change from the Non-Beneficiary to the Beneficiary class.

**Sec. 71.2—Dual Membership**—No person shall hold membership in more than one lodge or other unit of the same degree, except upon dispensation from the General Governor.

**Sec. 71.3—Application for Membership**—Each person desiring to become a member of a lodge must properly fill out and sign an application therefor on a form provided by the Supreme Lodge, containing a health statement, and the true name and history of the applicant as well as his family. Said application together with the answers thereto, shall be a part of the agreement of membership between the member and the lodge, and the answers made to the questions contained in the application shall be warranties, and if any one is false, incomplete, or incorrect, it shall cause forfeiture of all rights and privileges as a member of the Loyal Order of Moose. If any applicant be elected or enrolled into any lodge in violation of this section, he shall be expelled from the lodge immediately upon discovery.

**Sec. 71.4—Enrollment of a Member**—A person cannot legally become a member of any lodge unless he shall be enrolled into said lodge in the manner and form prescribed by the enrollment Ritual of the Order,

except upon a dispensation granted by the General Governor. Only approved applicants for enrollment and members in good standing of a lodge of the fraternity are permitted to attend the enrollment ritual ceremony.

**Sec. 71.5—Investigating Committee**—Every applicant for membership shall be referred to a committee of three (3) members to be appointed by the Governor of the lodge. Said committee shall conduct a thorough investigation of the applicant and make report to the Board of Officers as to their finding, either favorable or unfavorable. When the investigating committee reports unfavorably on an applicant for membership, the Governor shall declare him rejected without the formality of ballot and he cannot again be proposed for membership until after the expiration of a period of six months from the date of such rejection.

If the report of the investigating committee is favorable, the applicant shall be balloted on in the manner provided by the ritual.

**Sec. 71.6—Rejection by Ballot**—When a candidate for membership is balloted on and receives three or more black balls, he shall be declared rejected and he cannot be proposed for membership again until after the expiration of a period of six months from the date of such rejection, except by special dispensation by the General Governor. Provided, that when a candidate has been balloted on and appears to have been rejected, the Governor may immediately upon his own motion, or the request of any member, declare a rebalot at the same meeting; provided further, that when more than one candidate is being balloted on and three or more black balls appear, the Governor shall require another ballot immediately and the candidates shall be then balloted on in small groups or individually.

**Sec. 71.7—Effect of Rejection**—An applicant who has been rejected for any cause, cannot be elected or enrolled into any lodge of this Order except the one in which he first made application, unless such lodge, upon proper request, gives its written consent thereto. Any applicant who becomes a member in violation of the above rule shall be forthwith, upon discovery, dropped from the roll. A former member of any lodge who has been dropped for non-payment of dues, cannot be elected or enrolled into any other lodge of the Order until after a period of six months.

**Sec. 71.8—Jurisdiction Limited**—A lodge shall not solicit, or elect to membership therein, any person residing within the jurisdiction of another lodge. The Supreme Council, upon request, will, when necessary, define and designate the jurisdiction of a lodge. When a lodge accepts an application or enrollment fee from any applicant in the jurisdiction of another lodge, it shall, upon complaint of the lodge within whose jurisdiction the applicant resided at the time of such acceptance, pay such enrollment fee to the lodge legally en-

titled to it.

**Sec. 71.9—Inactive Members**—A member shall be termed a Moose. A Moose in good standing shall have the same and equal privileges and immunities with every other member of his lodge. A member who has been expelled after due trial shall not thereafter be regarded as a Moose in any sense, unless restored to membership in a lodge in the manner provided by law. A member holding a readmission card, or who has been suspended after trial or who was a member of a lodge the charter of which has been surrendered, or suspended, shall be deemed an inactive Moose. An inactive Moose shall not be permitted to visit any lodge, social club or home, or join as a Moose in any public procession or display of the Order; or to display or use any emblem of the Order, nor shall he receive relief as a Moose at the hands of a lodge.

**Sec. 71.10—Membership in Recruited Lodges**—During the life of any agreement between any lodge and the Membership Enrollment Department, it shall be the duty of such lodge and each member thereof to cooperate in the work provided for in said agreement. In the event that during the life of such agreement, any member or members of the lodge shall do or perform any act or anything calculated in the judgment of the Membership Enrollment Department or its representative to make impractical the proper fulfillment of the agreement with the Membership Enrollment Department, such member or members may be suspended from membership by the General Governor pending investigation of the effect of his or their action. During the time when any such agreement is in force between the Membership Enrollment Department and any lodge for the recruiting of said lodge, the authorized representatives shall have the same privilege of the floor as any member of said lodge, but shall not be privileged to vote on any question before the lodge.

#### **Chapter 72—Lodge Meetings**

**Sec. 72.1—Regular Meetings**—The meetings of each lodge may be held either during the first and third, or second and fourth weeks of each month. The Officers of the lodge shall meet as a board at least twice a month and as many times as in their judgment the business of the lodge requires. When lodges meet only twice per month there shall be a meeting of the Board of Officers during the weeks in which no meeting of the lodge is held. Such officers' meeting shall be held, if possible, in the regular lodge room. If held in any other place, or at any other time than on the regular meeting night, the Governor shall so notify the lodge in an open meeting. At the officers' meeting such business may be transacted as has been referred to it or as is deemed by the officers for the best interest of the lodge. Each member may attend the officers' meeting, but the members shall have no voice in such meet-

ing unless called upon by the Governor. At such officers' meeting sick benefits and funeral expenses may be allowed, and applications for membership may be considered. The officers shall make a full and complete report of each officers' meeting to the membership at the regular meeting of the lodge, and nothing done therein shall be binding upon the lodge until it is concurred in by the lodge at its next regular meeting; provided, however, that nothing herein shall prevent the lodge from meeting in regular session each week if desired.

**Sec. 72.2—Special Meetings**—The Governor may at his discretion call a special meeting of the lodge at any time. He shall call a special meeting at any time he may be so requested, in writing, by eight members of the lodge in good standing. At such special meetings no business shall be transacted, except as may be stated in the notice of such call.

The Secretary shall prepare and mail all notices for special meetings to all members of the lodge in good standing at least five days previous to such special meeting. Such notice shall state the special business to be considered, and no other business shall be considered or transacted thereat.

**Sec. 72.3—Mooseheart Day**—October 27th is hereby designated as Mooseheart Day. This day shall be observed in all lodges, and all other organizations created and existing in the name of the Loyal Order of Moose, by proper exercises and by such ritualistic services as shall be provided therefor from time to time. Such exercises and such ritualistic services shall be commemorative of the establishment of Mooseheart, and the birthday of James J. Davis, its Founder, and shall exemplify the principles and ideals which give Mooseheart and its program of service its essential and exceptional attributes.

**Sec. 72.4—Memorial Day**—Annually, on or about the first Sunday in May of each year, lodges and other units of the Order may conduct services expressive of the ideals of the Order and in memory of departed members. Such services shall be designated as Memorial Day services.

**Sec. 72.5—Presiding Officer**—The lodge shall open at the appointed time, and in the absence of the Governor, the Junior Governor shall preside. In the absence of the Governor and Junior Governor, the Prelate shall preside, and in the absence of the Governor, Junior Governor and Prelate, the Junior Past Governor shall preside; and in the absence of all of the above named, a Past Governor in good standing shall preside. Such Past Governor shall be selected according to the order of his term of service.

**Sec. 72.6 — Offering of New Business** — All new business presented to the lodge, when so ordered by the Governor, shall be made in writing and shall be

referred to the officers of the lodge, who shall report the same at the next regular meeting of the lodge, with the officers' recommendation thereon.

**Sec. 72.7—Quorum**—Seven duly qualified members of the lodge shall constitute a quorum for the transaction of the ordinary business thereof. But no quorum shall be considered present unless a Past Governor in good standing, the Governor, Junior Governor or Prelate be present to preside.

**Sec. 72.8—Lodge May Impose Fine**—Each lodge shall have the right and power of imposing fines and enforcing payment thereof in the same manner as it may enforce the payment of dues.

**Sec. 72.9—Social Sessions**—Social sessions may be held as the lodge may determine. At the option of the lodge and under such rules as it may prescribe, persons not members of the Order may be admitted, but no social session may be held on Memorial Day or during a session of the lodge. The proceedings of social sessions shall be conducted with true gentlemanly decorum, and no vulgarity, profanity or indecent conduct shall be permitted. Any Moose offending against this provision shall be subject to discipline, suspension, or expulsion. Every Moose shall be responsible to the lodge for the conduct of guests admitted upon his invitation. If any lodge shall permit a violation of this law, its charter may be suspended or revoked, and the lodge shall be answerable for the conduct of all persons attending such social sessions.

**Sec. 72.10—Official Circulars to be Read**—All official circulars of the Director General, Supreme Governor, General Governor, Supreme Secretary, or the Supreme Council and the Membership Enrollment Department sent to the lodges shall be read at the next regular meeting after their receipt and it shall be the duty of the Governor to see that this requirement is rigidly enforced. Such official circulars shall be read from time to time when conditions of the lodge require information contained in such circulars.

**Sec. 72.11—Robert's Rules of Order**—Robert's Rules of Order shall govern all proceedings of lodges except as otherwise provided herein.

#### **Chapter 73—Membership Activities**

**Sec. 73.1—Organization of Other Units**—There may be organized in each lodge, from among the members thereof in good standing, one or more drill teams, marching clubs, bands, choral groups or other similar units. The establishment and operation of all such units shall be under such rules and regulations as the Supreme Council may establish and promulgate.

**Sec. 73.2—Duties and Restrictions**—Units organized in any lodge may participate in such activities of the Order as may be authorized by the Governor in conformity with rules and regulations promulgated by the Supreme Council. Units shall not conduct any social

functions or any entertainments or incur any obligations or liabilities, financial or otherwise, except and only when authorized and approved at a regular meeting of the lodge.

**Sec. 73.3—Permit for Lodge Publication**—A lodge or any member of a lodge shall not either directly or indirectly, institute, establish, begin or maintain the publication of any magazine, newspaper or other periodical devoted or represented as being devoted to the interests of the Order or purporting to be a Moose publication in whole or in part without first securing the written permission therefor from the Supreme Council. The application for such permit must contain full information as to the title, size, dates of issue, and the method of financing the printing, postage and other costs.

**Sec. 73.4—Restrictions on Permit for Lodge Publications**—The Supreme Council is hereby given full authority at any time to revoke any permit for any publication so granted by it. Any member or members violating any part of this law shall upon conviction thereof be punished by expulsion from their lodge.

**Sec. 73.5—Securing of Supplies**—All supplies and paraphernalia of every kind and description used by a lodge, including all blank books used in the lodge, shall be secured from the Supreme Lodge, through the Supreme Secretary.

No duplication, imitations or substitutions of supplies or paraphernalia furnished by the Supreme Lodge shall be purchased or otherwise procured by any lodge without the written consent of the Supreme Secretary, and the penalty for the violation of this law may be suspension or revocation of the charter, as the General Governor may determine.

**Sec. 73.6—Conferring Honor of Past Governor**—The honor of Past Governor may be conferred upon any member of a lodge in good standing in the following manner: A written resolution setting forth specifically the reasons therefor shall be filed with the lodge of which he is a member, shall be read by the Secretary thereof in open session and recorded upon the minutes thereof. If adopted by the lodge, a certified copy of the same under the seal of the lodge, shall be sent to the Supreme Secretary. Said certified copy shall be accompanied by a written request for the conferring of said honor, signed by the Governor and Secretary of the lodge under seal of the lodge, setting forth the action of the lodge upon said resolution as recorded in the minutes of the lodge. The Supreme Secretary shall submit the said resolution, certificate and request to the Supreme Council at its next regular session for its consideration. If the Supreme Council finds said resolution, certificate and request in proper form and deems it for the best interest of the Order to do so, it may confer the honor of Past Governor upon the mem-

ber mentioned therein, or it may decline so to confer such honor, and from its decision there shall be no appeal.

#### Chapter 74—Membership Recognition

**Sec. 74.1—Cards of Recognition**—Three kinds of cards shall be recognized by the Order, viz: Transfer Cards, Readmission Cards, and Supreme Lodge Cards.

**Sec. 74.2—Prepared Forms Supplied**—Proper forms of Transfer Cards, Readmission Cards and Supreme Lodge Cards shall be prepared by the Supreme Secretary and shall provide for a complete lodge history of the holder in the Order, including the name and number of every lodge of which he has been a member, the dates and the amounts of sick benefits he has drawn, if any, the date and amount of his last payment of dues and statement as to whether or not he is a beneficiary member in good beneficial standing in the lodge issuing card, at the time of issue, and such other facts and data as may be of value to any lodge in which such card is deposited, provided that any applicant for admission by Transfer Card, Readmission Card, or Supreme Lodge Card, over fifty years of age, may not be admitted as a beneficiary member.

**Sec. 74.3—Issuance of Transfer Cards**—A Transfer Card may be granted by a majority vote of the lodge, at a regular meeting, to any member whose dues are paid thirty (30) days in advance, who has no charges pending against him, who shall have paid all fines, assessments and other charges against him, and has deposited one dollar with the Secretary, and who has, in open meeting, in person or in writing, made application therefor, and stated to the lodge at the time of such application, the name of the lodge to which he desires to be transferred; provided that when two or more lodges are of concurrent jurisdiction, the lodge from which transfer has been requested may exercise option and determine by majority vote whether transfer be issued.

**Sec. 74.4—Annulment after Issuance**—If a Transfer Card be granted to a member of any lodge, and the same be not deposited with another lodge within thirty days from its issue, it shall become void and of no effect, and the holder thereof shall remain a member of the lodge from which he received such card, and shall be amenable to all of the laws thereof. Any Transfer Card granted to a member may for proper cause be recalled or annulled by the lodge granting it. In the event a Transfer Card is cancelled in any manner and another card is desired, one dollar shall be paid therefor.

**Sec. 74.5—Responsibility of Issuing Lodge**—The lodge issuing such Transfer Card is liable for such sick benefits and funeral expenses as the member may be entitled to, until after the expiration of six months



from date of acceptance of such member by the lodge to which he transferred.

**Sec. 74.6—Procedure of Adopting Lodge**—If the holder of a Transfer Card desires to file the same with another lodge, he shall make the proper application in writing and accompany it with his Transfer Card and a duly executed and signed application blank. If the lodge finds the application satisfactory, the application shall be referred to the investigating committee, which shall be governed by the laws of the Order pertaining to other applications for membership, and the lodge may require an applicant for admission by Transfer or Readmission Card to pay as an admission fee such difference as may exist between the enrollment fee of the lodge issuing the card and the lodge receiving it, at the time such card was issued and received, respectively. The Secretary of the lodge to which transfer is sought shall immediately communicate with the Secretary of the lodge issuing Transfer Card and secure from him the original application and health statement made by the applicant when he originally applied for admission into the Order, and such original application and health statement must be before the lodge before the applicant for admission by Transfer Card is voted upon. Should the applicant be rejected, these papers must be returned to the lodge of which the applicant was a member, but if he is accepted, they shall become a part of the files of the lodge receiving him.

**Sec. 74.7—Effective Date of Benefits**—If such applicant be elected, his membership shall begin at the date of his election, but he shall not be entitled to sick benefits or funeral expenses from such lodge for any illness, disability or death within six months from the date of acceptance of such member by the lodge to which he transferred. Upon the election of any member holding a Transfer Card, the Secretary of such lodge shall, in writing, notify the lodge from which the member was transferred, and shall report to the Supreme Secretary in his next quarterly report.

**Sec. 74.8—Issuance and Rights of Holder of Readmission Cards**—Any member free from charges and in good standing in a lodge, desiring to withdraw therefrom, may make application in person or by letter to the Secretary of the lodge for a Readmission Card and the same shall be granted to him. A Readmission Card severs a member's connection with the lodge.

Should such a member at any future date desire to become a member of any lodge, such Readmission Card shall be attached to and become a part of his application therefor, with a fee of not less than one dollar, and the Secretary of the lodge receiving such card shall notify the Secretary of the lodge which issued the same, and the same course shall be followed as is required by the laws of the Order in admitting a member by Transfer Card.

**Sec. 74.9—Limitations on Holders of Readmission Cards**—A Readmission Card severs a member's connection with the lodge, and should he deposit his Readmission Card and be elected to membership in any lodge, he shall not be entitled to benefits therein until after the expiration of six months from the date of such election.

**Sec. 74.10—Supreme Lodge Transfer Card—How Obtained**—Any member of a lodge that has surrendered or forfeited its charter, who desires to make application for membership in another lodge, shall, within thirty days, make application to the Supreme Secretary for a Supreme Lodge Transfer Card, certifying to his membership in the defunct lodge. He shall accompany such application with his last official receipt, and dues for at least one quarter. The Supreme Secretary shall, upon receipt of such application and dues, issue a Supreme Lodge Transfer Card to such applicant and file the same with the lodge in which he desires membership.

**Sec. 74.11—Deposit and Dues of Applicant**—In admitting an applicant by a Supreme Lodge Transfer Card, the same course shall be followed as is required in admitting a member by Transfer or Readmission Card; but he shall not be entitled to benefits from such lodge until after the period of six months from the time of his admission therein. All dues paid to the Supreme Secretary by an applicant for membership upon a Supreme Lodge Transfer Card shall be paid to the lodge in which he may be admitted. If the applicant be rejected by a lodge, the dues paid to the Supreme Secretary as required herein shall be refunded to the applicant.

#### **Chapter 75—Dissolution of Lodge**

**Sec. 75.1—Requirements**—A lodge cannot be voluntarily dissolved so long as seven members thereof in good standing object to such dissolution and unless a dispensation therefor shall have been secured from the General Governor. Notice of the purpose to dissolve a lodge must be given in writing or by printed circular to every member thereof at least five days prior to any regular or special meeting at which such action is proposed to be taken; said notice must be approved by the General Governor, and no disposition shall be made of any assets of the lodge except upon his approval.

**Sec. 75.2—Revoking of Charter**—In the event of the revocation of charter or the voluntary dissolution of a lodge, the paraphernalia, supplies, property, cash and other assets remaining after payment of all indebtedness of the lodge, shall be deemed to be the property of the Supreme Lodge and no disposition shall be made thereof other than in pursuance of instructions of the General Governor.

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**Sec. 75.3—Transfer of Membership**—The members of a defunct lodge or a lodge no longer able to operate by itself may pass in a body into some other lodge provided a dispensation so to do has been secured from the General Governor, upon such terms, conditions and directions as the General Governor may determine.

## LAWS FOR MOOSE CLUB

### TITLE VIII ORGANIZATION

#### Chapter 81—Establishment of Club

**Sec. 81.1—Adoption of Resolution by Lodge—**A lodge may be permitted to establish and maintain a social club or home, when the same is established and maintained in accordance with the laws, rules and regulations provided and promulgated by the Supreme Council and upon the lodge agreeing, by resolution properly adopted, to be bound by all laws, rules and regulations and all lawful orders issued and promulgated by the General Governor in reference to such social clubs and homes.

**Sec. 81.2—Permit to Operate—**Before any lodge shall open, operate, or maintain any social club or home, it shall submit to the General Governor the general plans for operating and financing the same, and shall procure from him a permit to operate such social club or home, such permit to be issued upon such terms as the General Governor may prescribe and to be in effect until suspended or revoked by the General Governor.

Every social club or home shall at all times be maintained and operated by the lodge.

**Sec. 81.3—Incorporating—**The lodge shall incorporate under the Laws of the State or Province in which it is located, unless the General Governor shall determine such incorporating is not necessary.

The lodge shall be incorporated only in the name of the lodge and the Articles of Incorporation shall provide that membership in the lodge shall of itself carry with it membership in the corporation, and that suspension or expulsion from a lodge shall carry with it the same penalty in the corporation and said Articles of Incorporation and By-laws shall also provide that said lodge is incorporated in conformity with, subject to and under the jurisdiction and control of the laws for the regulation of lodges of the Loyal Order of Moose.

A copy of proposed Articles of Incorporation must be submitted to the General Governor for approval before being filed with the public officer authorized to receive same.

#### Chapter 82—House Committee

**Sec. 82.1—Membership on—**The government, regulation and control of all social clubs or homes operated

or maintained by a lodge shall be vested in a House Committee consisting of the Board of Officers. With the approval of the General Governor, the Governor may appoint additional members who shall serve at his pleasure. The Secretary and Treasurer of the lodge shall be respectively the Secretary and Treasurer of the House Committee; provided, however, that if the Secretary of the lodge does not desire to act as Secretary of the House Committee, the Governor may, with the approval of the General Governor, designate another of its members as Secretary of said committee. Said Secretary and Treasurer and any employee handling the funds of said social club or home shall give bonds under the supervision of the Supreme Secretary.

**Sec. 82.2—Provide and Enforce Rules**—The said House Committee shall prepare and formulate rules and regulations to govern the operations of said social club or home and the conduct of the members of the Order in connection therewith. Said rules, however, before becoming effective shall be submitted to the lodge and at a regular session thereof adopted in the same manner and form as by-laws are adopted by the lodge, and provided that said rules so prepared and so adopted by the lodge shall not become effective until first submitted, in duplicate, to the General Governor and by him in writing approved. That said House Committee, after said rules have been so adopted by the lodge and approved by the General Governor, shall promulgate and enforce the same; provided further, however, that no rule or regulation shall ever at any time be adopted or approved in connection with the operation or maintenance of a social club or home that is in any way in conflict with the laws of the Supreme Lodge, or with any law of the municipality, state or nation in which such lodge is located. The House Committee shall hold weekly meetings and the Secretary shall keep minutes thereof.

**Sec. 82.3—Printing and Publishing Adopted Rules**—The House Committee immediately upon the adoption and approval of such rules shall cause the same to be printed in a uniform manner in large, plain type upon heavy cardboard, displaying at the top thereof a black imprint of the official emblem of the Order, and copies thereof shall be posted in conspicuous places within such social club or home so maintained or operated by each lodge.

**Sec. 82.4—Provide a Bulletin Board**—Every social club or home maintained or operated by any lodge shall be provided with a bulletin board which shall be prominently placed and upon which shall be posted a copy of the laws or rules governing such social club or home, all special announcements and the names and addresses of all the sick and disabled members of the lodge in good standing.

**Sec. 82.5—Provide a Visitors' Register**—There shall be provided in each social club or home a proper regis-

ter where all visitors shall enroll their names and each member or members so introducing such visitors shall enroll their names and thereby become responsible for the conduct of such visitors while in such social club or home.

**Sec. 82.6—Employ Help**—The House Committee shall have full power and authority to employ such help as may be necessary properly to conduct and maintain such social club or home; provided, however, that it shall not employ any members of the House Committee, and provided further that the General Governor may grant a dispensation exempting the Secretary from the foregoing provision.

**Sec. 82.7—Monthly Settlement to Lodge**—At the first regular meeting of the lodge each month, the House Committee shall make a complete report of its business on the forms provided by the Supreme Lodge. Unless a special dispensation is obtained from the General Governor, the House Committee shall turn over to the Secretary of the lodge each month all cash exceeding a balance of \$500.00, provided that all club bills for merchandise, rents, salaries, repairs, incidentals, etc., have been paid. Such money shall be a part of the lodge funds. The House Committee shall, at the end of each month, turn over all its books, records and accounts to the Auditing Committee.

**Sec. 82.8—Handle and Account for All Finances**—The House Committee shall cause its Steward, or any other employee or committee who receives or handles any funds, to pay all cash so received to the Secretary of the House Committee and take his receipt therefor. It shall be the duty of the Secretary of the House Committee to deposit, at least once each week, in the bank designated by the House Committee as the depository of the funds, to the credit of the lodge, all moneys and other collections received by him, and shall make a deposit slip for each of such deposits in duplicate, leaving one such deposit slip with the bank, and giving the other to the Treasurer of the House Committee for each and every deposit so made, and secure a receipt therefor in the Secretary's Cash Book in manner and form as though the money had been delivered to the Treasurer of the House Committee instead of the deposit slip. Said funds shall never be withdrawn from or paid out of said bank except upon an official House Committee warrant voted by a majority of the members of the House Committee.

**Sec. 82.9—Enforce Decorum of Members**—It shall be the duty of every member to conduct himself while in and about any social club or home, conducted or operated by any lodge, in a gentlemanly and orderly manner, and it is hereby made the duty of the House Committee or any member thereof or any employee of any House Committee of any lodge immediately to eject from a social club or home or the premises upon

which it may be located, any person who fails to comply with this law, and such person shall thereafter be denied the privileges of such social club or home, at the discretion of the House Committee, provided however, that the authority of the House Committee to suspend the club privileges of any member shall in no way affect his lodge membership status.

## TITLE IX DUTIES AND RESTRICTIONS

### Chapter 91—Restrictions on Lodges

**Sec. 91.1—Not to Acquire, Sell or Improve**—Before any lodge shall make a commitment to or acquire by purchase or otherwise any real estate, or mortgage or sell the same, or construct or substantially improve a building, or execute any lease, it shall adopt a resolution authorizing such action at a meeting held after five days' written notice mailed to each member, and shall furthermore procure from the General Governor a written fraternal permit therefor.

**Sec. 91.2—Not to Establish Clubs Until Compliance**—A lodge shall not be permitted or allowed to establish a social club or home or permit any of the members to do so, or to hold out that any such social club or home is connected with a lodge, unless the said social club or home is established, maintained and operated in full compliance with the laws, rules and regulations adopted by the Supreme Lodge or the Supreme Council thereof.

**Sec. 91.3—Not to Use Moose "Name or Emblems"**—A member or members of any lodge shall not be allowed to use the name "Moose" or any of the emblems or insignia of the Order, which are intended to convey the impression that a lodge or any department of any lodge, is in any way connected with such social club or home, unless such club or home is established and governed in compliance with the laws, rules and regulations of the Supreme Lodge or the Supreme Council thereof, in reference to the establishment and government of social clubs or homes.

**Sec. 91.4—Not to Appropriate Funds for Clubs**—A lodge shall not appropriate or use any of its funds for the purpose of maintaining or operating a social club or home without first obtaining a special dispensation from the General Governor.

**Sec. 91.5—Not to Extend Credit**—Credit shall never at any time be extended in any social club or home maintained or operated by any lodge.

### Chapter 92—Duties Placed Upon Club Operation

**Sec. 92.1—To Prevent Admission of Non Members**—There shall never at any time be admitted to any social club or home maintained or operated by any lodge, any person who is not a member of some lodge in good standing, and it is hereby expressly made the duty of each member of the Order when so requested

to submit for inspection his receipt for dues to any member of any House Committee or its authorized employee.

**Sec. 92.2—To Prevent Admission—Exceptions—** Only members shall be permitted in any social club or home operated or maintained by any lodge, except upon the invitation of the House Committee or upon the invitation of a member in good standing with the consent of the House Committee, and in the event any such person be admitted upon such invitation to any such social club or home, the member or members so inviting such person or persons shall be responsible for their conduct in such social club or home, and shall be responsible for any property damaged or carried away by any such visitor.

**Sec. 92.3—To Prevent Admission—Undesirables—** No person of vicious or immoral reputation, or in a state of intoxication or reputed to be a habitual drunkard, shall be admitted to any social club or home maintained or operated by any lodge.

**Sec. 92.4—To Prevent Admission—Minors—**The admission of minors to any social club or home is strictly prohibited, except at such times and under such circumstances as the House Committee may deem advisable.

**Sec. 92.5—To Prohibit Soliciting and Advertising—** No subscription or agreement shall be circulated, nor article exposed for sale, nor circulars, pamphlets or other reading matter shall be left in or taken away from any social club or home, and no advertising of any kind whatsoever shall be permitted upon the premises of any social club or home, unless duly authorized in writing by the House Committee.

**Sec. 92.6—To Prohibit Purchases by Non-Members—**No person, whether a visitor or otherwise, not a member in good standing, shall be permitted to purchase anything whatsoever in any social club or home so maintained or operated by any lodge.

**Sec. 92.7—To Close Club at Certain Hours and Times—**No social club or home shall be permitted to remain open, nor shall any member be permitted to remain therein during the regular meeting of the lodge, the funeral of a member, or the annual Memorial Services. At all other times, the social club or home shall open and close at certain hours, the same to be designated by the House Committee. At the hours so designated for closing, all persons must vacate the social club or home, and it must be kept closed thereafter until the regular hour for opening.

#### **Chapter 93—Restriction on Membership**

**Sec. 93.1—Responsibility for Damage—**A member shall be responsible for the removal of or damage to any property of any social club or home by himself



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or any visitor introduced by him, and shall immediately pay the full value of such property damaged or removed, to the House Committee.

**Sec. 93.2—Unlawful to Possess Keys**—It shall be unlawful for any person, except members of the House Committee or their employees, to have or retain any key or keys to any social club or home unless it be provided in the rules approved by the General Governor that keys may be distributed.

## PENAL CODE

### TITLE XI

#### OFFENSES

##### Chapter 111—Relating to Lodges

**Sec. 111.1—Revoking or Suspending Charter for Violations**—A lodge may have its charter suspended or revoked for any of the following causes, in addition to all other causes hereinbefore mentioned:

1st. Violating any of the provisions of the Ritual, laws, rules, regulations or orders of the Supreme Lodge, or the by-laws of such lodge, or any lawful orders issued or promulgated by any of the officers of the Supreme Lodge.

2nd. By allowing or permitting any conduct in the lodge that will bring, or tend to bring discredit to the Order, or any officer or member thereof, by slander, insinuation or other forms of detraction that will have a tendency in any way to cause dissension in the lodge.

3rd. Preferring or permitting any of its members to prefer false charges against the Supreme Lodge or any lodge, or any officer, board, committee, or member of the Order, or maliciously making a statement, the purpose or effect of which is to injure the Supreme Lodge, Mooseheart, or any lodge, or any officer or committeeman thereof, or the reputation of the Order, the Supreme Lodge, or any lodge, or any officer or committeeman of either.

4th. For any insubordination, or any contemptuous, captious or any unconscionable criticism of a superior authority or permitting such by any of its members.

5th. For directly or indirectly circularizing, displaying, composing, issuing, printing, publishing or otherwise being a party to any resolution, exhibit or other document relative to any of the laws, Rituals, statistics, financial or general management of the Supreme Lodge or Mooseheart, or causing or being a party to any publication or any book, pamphlet, or leaflet, circulated or displayed by any committee thereof, or otherwise, and thereby communicating either to other lodges or committees or members thereof or strangers, any abuse or criticism of any officer, lodge, committee or member.

6th. In permitting any malicious, unjustifiable or abusive statements to be made, published or circulated concerning any officer, member, or committee, or permitting any of its members to do so.

7th. Making or using any paraphernalia or lodge supplies for lodge use, in any way connected or represented as being connected with the Supreme Lodge, or any lodge, other than those procured from and by the authority of the Supreme Lodge.

8th. For failure to make and transmit each and every report required by the laws of the Supreme Lodge or requested by any order, rule or regulation promul-

gated by the executive officers thereof, or for failure to send in, transmit or pay over the Supreme Lodge dues, as the laws provide.

9th. For instituting, establishing, beginning or maintaining the publication of any magazine, newspaper or other periodical devoted, or represented as being devoted to the interests of the Order, Mooseheart or Moosehaven, or any lodge, or purporting to be a Moose publication in whole or in part, without first securing written permission therefor from the Supreme Council.

**Sec. 111.2—Exhaust All Means of Redress—**The various tribunals provided by the Order shall have jurisdiction to try and determine the rights of members under the laws of the Order, and no member or lodge or unit of the Order shall have the right to apply to the civil courts for the enforcement of any right or the determination of any grievance arising under or by virtue of the laws of the Order.

**Sec. 111.3—Refusal to Obey Mandate—Penalty—**Whenever the Director General, Supreme Governor, General Governor, Supreme Council, the Supreme Convention or any other regularly constituted authority of the Supreme Lodge has issued a mandate in accordance with the law upon any lodge and such lodge refuses to obey such mandate within thirty days, it shall be deemed guilty of contempt and for such contempt may be fined in a sum not exceeding \$100.00 by the authority which made the mandate. If such fine is not paid within ten days from the date of notice to the lodge, the charter of such lodge shall be deemed suspended.

#### **Chapter 112—Relating to the Officers and Members**

**Sec. 112.1—General Construction—**All members of the Order are required to observe the standards of morality prescribed by the Ritual, the laws of the Order and the laws of the land. The enumeration of the particular offenses in these laws or in any law of the Order shall not be construed as a codification of all of the penal laws of the Order. All acts which may reasonably be construed as a violation of the rules of good conduct shall be regarded as conduct unbecoming a Moose and punishable as such by the constituted authorities of the Order.

**Sec. 112.2—Causes for Fining or Expelling Officer of Supreme Lodge—**Any officer or member of the Supreme Lodge may be removed, fined, suspended or expelled for any of the following causes, in addition to all other causes hereinbefore mentioned:

1st. Neglect of official duty.

2nd. Conduct that may reflect discredit upon the Order or disturb the peace and harmony thereof; provided, however, that such removal can only be brought about by charges being filed with the Supreme Forum, in such form and under such rules of procedure and

practice as the Supreme Forum may from time to time determine.

**Sec. 112.3—Reasons for Discharge of Officers or Members**—Any member or officer of any lodge may be fined, removed, suspended or expelled from his office or from his lodge, or from both, for any of the following causes:

1st Dishonest or immoral conduct tending to reflect discredit upon the Order.

2nd. Violation of all or any part of the membership obligation.

3rd. Intentionally disclosing by any means the name or names of any member or members who opposed or reported adversely upon an application for membership in any lodge, through which any person not a member of the lodge may obtain knowledge of such action.

4th. For intentionally disclosing to anyone not a member, any business or remarks of a member made during any session of a lodge, unless authorized so to do.

5th. Displaying or exhibiting the Ritual, or paraphernalia of the Order on occasions other than those provided for in the Ritual and laws.

6th. Using any representation of any emblem that is now or may hereafter be adopted by the Supreme Lodge for advertising purposes for private gain.

7th. Refusing to appear as a witness, if notified to do so, in conformity with the laws or rules of the Supreme Lodge.

8th. Conviction of any crime, the penalty for which is, or may be, imprisonment, in which event his name shall be stricken from the roll of membership.

9th. Preferring false charges against any member of either the Supreme Lodge or any lodge, or maliciously making false or untrue statements concerning the character of any member or officer, or interfering with the performance of the duties of any member or officer or representative of any such office.

10th. Dishonest or immoral conduct, habitual drunkenness, or any other disreputable habits.

11th. Profane, indecent or unbecoming language or conduct in the hall where any lodge is in session, or about to be in session, or has just closed such session, or in the anteroom, or hallway or entries thereto.

12th. Embezzling or misappropriating any of the funds of any lodge, or of any committee of any such lodge or Supreme Lodge, or any other misapplication or misappropriation of the funds or other property, and for failure to make prompt report of any and all moneys coming into his possession or control either as an officer, committeeman, or member.

13th. Discrediting the Supreme Lodge, Mooseheart, or any lodge, or any board, or committee of either, or any officer or member of either the Supreme Lodge or

any lodge by slander, libel, gossip or other forms of detraction.

14th. Preferring false charges against the Supreme Lodge, Mooseheart, or any lodge, any board or committee of either, or officer or member of either the Supreme Lodge, Mooseheart or any lodge, or maliciously making statements, the purpose of which may be to injure the Supreme Lodge, Mooseheart, or any lodge, or any board or committee, officer or member of either said Supreme Lodge, Mooseheart, or any lodge.

15th. Engaging in an immoral, disreputable, or unlawful occupation.

16th. Failure to comply with any of the orders, rules, regulations or mandates of the Director General, Supreme Governor, General Governor, Supreme Council, the Supreme Forum, or any other officer or tribunal of the Supreme Lodge, which, by the laws, has authority to issue such orders or mandates.

17th. Any insubordination, or any contemptuous, captious or other unconscionable criticism of a superior officer or authority.

18th. Directly or indirectly circulating, compiling, composing, issuing, printing, publishing or otherwise being a party to any resolution, exhibit or other document relative to the laws, decisions, regulations, Ritual, statistics or financial or general management of the Supreme Lodge, Mooseheart, or any branch thereof, or causing or being a party to any publication in any newspaper, book, pamphlet, or leaflet issued or circulated or displayed by any lodge or committee thereof, or otherwise, and thereby communicating either to other lodges or committees or members, or strangers, or directly or indirectly circularizing, composing, issuing, printing, publishing, or otherwise being a party to any resolution, exhibit, or causing or being a party to any publication in any newspaper, pamphlet or leaflet issued or circulated or displayed by any lodge or committee thereof, or otherwise, wherein any abuse or wrongful criticism of any officer, lodge, committee or member thereby may be communicated either to other lodges or committees or members.

19th. Advertising directly, or indirectly, any private business or enterprise as being carried on by or under the auspices of the Supreme Lodge, or any lodge, except by written permission of the General Governor or the Supreme Council.

20th. Furnishing any information either by statement or otherwise, either directly or indirectly, that conveys any false information regarding any applicant for admission to Mooseheart or Moosehaven.

21st. Using his official membership receipts, or to use or expose any name or emblem of the Order on labels, signs, cards, periodicals or business literature of any kind or character, or in any manner using his relation or connection with the Order for commercial

or political purposes, or in any business transaction.

22nd. For organizing or becoming a member of any society or organization limiting its members to members of the Loyal Order of Moose, which organization or society is not expressly authorized by the laws of the Supreme Lodge or by dispensation or permission of the General Governor or Supreme Council.

23rd. Instituting, establishing, beginning or maintaining or in any way directly or indirectly being a party to the beginning, establishing or maintaining the publication of any magazine, newspaper or other periodical devoted to or represented as being devoted to the interests of the Supreme Lodge, or any lodge, or purporting to be a Moose publication.

24th. For violating any of the provisions of the law, rules, regulations or orders of the Supreme Lodge, or the by-laws of his lodge, or any lawful orders issued or promulgated by any of the officers of the Supreme Lodge, or of the Officers of his lodge.

**Sec. 112.4—Acquiring Membership by Fraud—**Any person who shall acquire membership in the Order or in any unit of the Order by means of any false statement or misrepresentation shall be deemed guilty of an offense against the laws of the Order and shall, upon conviction, be punished by suspension or expulsion.

**Sec. 112.5—Penalty for Subversive Activities of Lodge—**Any member of this Order who becomes a member of the Communist Party or any other subversive organization, or who either directly or indirectly participates in the activity of said party, or said subversive organization, or who advocates the overthrow of our government by force, upon being found guilty thereof, shall be expelled from the Order.

**Sec. 112.6—Penalty for Violations—**Upon the conviction of any member or members or lodge of any of the offenses hereinbefore mentioned, he or they may be reprimanded, fined, suspended or expelled, as may be determined by the tribunal before which such hearing was had. Should a lodge, or any of its members, refuse, fail or neglect to take the proper steps to punish any member or members who have committed any of the offenses hereinbefore mentioned, then charges may be preferred by any member of any lodge against such offending member or members who have committed any of the offenses hereinbefore mentioned, then charges may be preferred by any member of any lodge against such offending member or members before the General Governor, whose duty it shall be to refer the charges to a member for hearing, trial and judgment; and if the member or members are found guilty by such tribunal trying him, the penalty shall be fixed by such tribunal, from which decision an appeal may be taken to the General Governor, as provided by law.

**TITLE XII  
PROCEDURE**

**Chapter 121—Detection—Filing of Charges  
vs Members**

**Sec. 121.1—Duty to Prefer Charges—**It shall be the duty of every member of a lodge who has knowledge or information that any member has violated or is violating any of the laws, rules, regulations or orders to prefer charges against such member before the proper officer or tribunal.

**Sec. 121.2—Charges Submitted to Governor—**Any member or members desiring to prefer charges against any other member shall submit such charges in writing to the Governor of the lodge of which the accused is a member. He or they shall state explicitly the nature and character of the offense, the time, and place, when and where such offense was committed, and shall sign such accusations. The person or persons signing such written accusation shall not be disclosed by the Governor or any other member, except as hereinbefore provided.

**Sec. 121.3—Investigating Committee—Procedure—**Upon receiving a copy of such charges, the Governor of the lodge shall appoint a special committee of three members to be known as the "Investigating Committee," which committee shall proceed without delay to investigate such charges. If, after the investigation, a majority of the Investigating Committee be of the opinion that the charges are not well founded, the Committee shall immediately report such conclusions to the Governor, who shall forthwith forward such charges, together with the report of such committee, to the General Governor, who may consider such charges and the report of said committee upon the request of any interested party and direct the charges to be proceeded with. If, after such investigation, a majority of the Investigating Committee be of the opinion that the charges are well founded, they shall immediately report their findings in writing to the Governor, who shall attach such report to the written charges. At the next regular meeting of the lodge, in open session, the Governor shall read the charges, the name or names of the accuser or accusers, and the findings of the committee, and direct the Secretary to record such proceedings in the minutes, and it is hereby made the duty of the Secretary to make a complete record in the minutes of the lodge immediately upon receipt thereof. The names of the members of such committee shall not be revealed until its report has been made to the lodge.

**Sec. 121.4—Charges Mailed to Accused and General Governor—**Within forty-eight hours after the close of the session of the lodge when such charges and report of such committee are delivered to the Secretary, the Secretary shall mail to the accused member or mem-

bers, or deliver to him or them in person, a certified copy of the charges against him or them, and shall, at the same time, mail to the General Governor all the original papers, including the charges and the findings of the Investigating Committee.

**Sec. 121.5—Receipt of Charges by General Governor**—The General Governor, upon receipt of such charges, and such report of the Investigating Committee from the Secretary, shall appoint a disinterested and competent member of some lodge as a commissioner to hear, try, and determine such charges.

**Sec. 121.6—Accused Not to Have Privileges**—When charges have been filed against any member and the Investigating Committee has reported that such charges are well founded, or the General Governor shall order said charges proceeded with, the accused shall not thereafter and pending the trial, have the right to attend any meeting of any lodge, nor have any of the privileges of membership.

#### **Chapter 122—Filing of Charges Against Officers**

**Sec. 122.1—Against Governor**—If charges should be preferred against the Governor, they shall be presented to the Junior Governor, who shall perform all the duties of the Governor that pertain to the trial. If charges should be preferred against both the Governor and the Junior Governor, the Prelate shall assume the duties of the Governor in connection with the trial; and if charges should be preferred against the Governor, Junior Governor and Prelate, the Secretary shall immediately notify the General Governor, who shall assume complete jurisdiction over the entire matter and the affairs of the lodge.

**Sec. 122.2—Against Secretary**—When charges are preferred against the Secretary, all the duties pertaining to the trial as assigned to the Secretary by the laws, shall be performed by the Treasurer.

**Sec. 122.3—Suspension from Office**—When charges are preferred against the Secretary or Treasurer, and the Investigating Committee has reported such charges well founded, the Governor shall immediately declare the officer against whom such charges are pending, suspended from office, pending the determination of the charges, and the Governor shall take charge of the office and demand and receive from such officer all money, books, records, keys, and all other lodge property, and the Governor shall forthwith designate some member to perform the duties of such office during the period of suspension, and in the event such officer is found guilty of any of the charges, the said appointee of the Governor shall continue to perform the duties of the Secretary or Treasurer, until a successor is regularly elected. If the accused be found not guilty, he shall immediately be reinstated. If the penalty fixed on such charges shall be "Removal from Office," such



officer shall thereafter be ineligible to hold office in a lodge.

**Chapter 123—Commissioner To Conduct  
Trial Of Accused**

**Sec. 123.1—Appointment**—When any officer or member of a lodge or other unit of the Order is suspended by the General Governor, or his duly designated representative for that purpose, the Supreme Secretary, or by any other officer of the Supreme Lodge as in the laws provided, the statement upon which such suspension is made shall constitute the charge, and the General Governor shall forthwith appoint a Commissioner to hear, try and determine such charges without first being referred to an Investigating Committee.

**Sec. 123.2—Notice of Time, Place and Nature of Hearing**—Immediately upon receipt of his appointment as Commissioner and a copy of the charges and report of the Investigating Committee upon such charges from the General Governor, the member so appointed by him to hear, try and determine such charges shall immediately fix the time and place for the hearing thereof, and shall notify the Secretary immediately to notify the accused and each of them by written notice either personally served upon the accused and each of them or by depositing one copy of said notice, with the last known address and stamp upon the envelope, in a post office, one so addressed to each of the accused, and that said notice shall be served upon the accused at least five days before the time set for the hearing of said charges.

**Sec. 123.3—Conform in Procedure to Local Practices**—At the time and place set for the hearing of the charges, the Commissioner shall proceed with the trial of such charges and such trial shall be conducted as nearly as possible in conformity with the rules of practice in the courts of general jurisdiction in the state or province in which said trial is being held.

**Sec. 123.4—Continuances**—The Commissioner shall have full authority and power to grant such continuance to either party as he may deem wise and just upon such showing as he may deem necessary or proper.

**Sec. 123.5—Secretary to Serve as Clerk**—The Secretary shall attend the trial and act in the capacity of clerk for the Commissioner who is hearing said charges and shall be under the orders and jurisdiction of such Commissioner during said time.

**Sec. 123.6—Entering of Plea by Accused**—The Secretary shall first read the charges in full and the accused shall be required to plead “guilty” or “not guilty” thereto. If the accused fails or refuses to plead, the Commissioner shall direct that a plea of “not guilty” be entered upon the record by the Secretary. A plea of “guilty” or “not guilty” shall be the only plea required of the accused. If the accused shall plead

“guilty” to the charges, the Commissioner shall cause such plea to be entered upon the record and no further proceedings in the hearing of the case will be necessary except to enter the findings of the Commissioner.

**Sec. 123.7—Hearing on Plea of “Not Guilty”**—If the accused shall plead “not guilty” or a plea of “not guilty” be entered in his behalf, hereinbefore provided, the Commissioner shall proceed to hear the testimony and the argument of the parties or their counsel.

**Sec. 123.8—Securing of Witnesses**—The Secretary shall summon, in writing, over his signature and under the seal of the lodge, all persons desired as witnesses by the accuser or accusers, the accused or any of them, or the Commissioner in charge of the trial, when requested so to do. Such summons may be served by reading by the Secretary, or someone whom he may request to serve the same, or by enclosing a copy of the summons to the witness at his or her last known place of residence duly registered and deposited in the mail.

**Sec. 123.9—Administration and Form of Oath**—The Commissioner shall, before any witness is examined or allowed to testify, qualify such witness by administering to him the following oath or affirmation: “You do solemnly swear (or affirm) upon your honor as a member of a lodge of the Loyal Order of Moose, that you will true answer make to all questions propounded to you touching all members involved in this hearing.” If such witness be not a member of a lodge, he or she shall be qualified by oath or affirmation as the Commissioner may determine and shall be examined in the same manner as a member.

**Sec. 123.10—Rules of Evidence**—The Commissioner shall receive as evidence such testimony, records and documentary evidence as may be offered by either of the parties involved, subject to the rules for admission of evidence in the trial of cases in such jurisdiction, whenever the same can be properly and conveniently applied to the proceedings herein provided for.

**Sec. 123.11—Reporter and Record of Proceedings**—The Commissioner shall appoint a competent and disinterested member who is a shorthand reporter, if that be practicable and convenient; if not, he shall appoint some non-member who is a shorthand reporter, to take down and make a complete report of all the proceedings and of all the testimony received, together with all objections and rulings and exceptions thereto, in reference to the admission or exclusion of evidence. At the close of the hearing, said shorthand reporter shall prepare such memoranda or notes of the proceedings as the Commissioner may desire; but he shall not be required to provide a complete transcript of the proceedings unless requested to do so for the purpose of appeal; and, if the decision be appealed from, said

reporter shall then furnish a complete transcript of the proceedings to the person desiring to perfect said appeal, upon the payment by said appellant of the reasonable cost of the preparation thereof.

**Sec. 123.12—Taking of Depositions**—The Commissioner shall have the right to cause the deposition of any witness or witnesses to be taken, whose presence at the trial cannot be secured, and for such purpose he may appoint a competent and disinterested member to take such deposition. The opposite party shall have due notice of the time and place of the same, together with the name of the witness or witnesses to be examined and shall be entitled to attend and examine such witness or witnesses in person or by counsel. Such testimony shall be reduced to writing and shall be duly certified by the person taking the same, securely sealed and immediately filed with the Secretary.

**Sec. 123.13—Counsel**—The accused shall have the right to the service of a member as counsel. The Governor of the lodge in which such trial is conducted may select a member to represent it and its members at such trial, or the General Governor may request some member to appear and act as counsel in the trial of said case. The person or persons preferring such charges may be represented by a member as counsel, and if so, such counsel shall be permitted to participate in the proceedings.

#### **Chapter 124—Commissioner's Findings**

**Sec. 124.1—Determination by Commissioner**—The Commissioner, as soon as possible after the completion of the taking of the testimony on such charges, shall proceed to determine the guilt or innocence of the accused, and fix such penalty therefor as he may deem just and proper.

**Sec. 124.2—Procedure When Accused Found Innocent**—If the Commissioner shall decide that the accused is not guilty, the said findings, judgment or decree shall immediately be submitted to the Secretary, who shall read same in open session at the next meeting after the receipt of the same, making note in the minutes that the accused was by the Commissioner found not guilty, and such finding shall be the judgment, order or decree in such proceeding.

**Sec. 124.3—Procedure When Judgment of "Guilty"**—If the Commissioner shall determine that the member or members are guilty of one or more of the charges preferred against him or them, he shall fix the penalty therefore, and shall immediately transmit his findings, decision or decree thereon, fixing the penalty therein to the Secretary, who shall read the same in open session at the lodge at its next regular meeting after receipt of the same; and said finding, order or decree of the Commissioner shall then be spread in full upon the records of the lodge, which shall be the judgment in the case; and it is hereby

expressly made the duty of the Governor of said Lodge to see that the orders and judgment so entered shall be fully and completely carried out.

**Sec. 124.4—Suspension From the Lodge**—A member found guilty of any charge, as herein provided, and sentenced to suffer suspension from membership, may be reinstated after the expiration of the period of suspension upon the payment of all fines and costs imposed as a part of the punishment, and full payment of all dues for the entire period of suspension; provided, however, that all reinstatements must be by ballot as in the case of new members. Any member suffering a sentence of suspension shall not, during the period of such suspension, be dropped from the roll of membership for the reason of non-payment of dues. Any member under suspension shall not be eligible to membership in any lodge of the Order until after the expiration of such period of suspension and full compliance on his part with every element of the penalty imposed, and a member who is suspended shall not be eligible to membership in any lodge other than the one from which he was suspended.

**Sec. 124.5—Expulsion From the Lodge**—A member expelled from any lodge or other unit of the Order shall not be eligible again to become a member of the lodge or other unit of the Order except in accordance with the terms of such expulsion and through the lodge or unit from which he was expelled. A member expelled from a lodge or other unit without terms or conditions cannot again become a member of the lodge or any unit of the Order except upon a dispensation of the General Governor.

Expulsion from a lodge or the Order works expulsion from each lodge of which such person was a member and from all other units or organizations of the Order; provided, however, that expulsion from a higher or additional degree other than the first degree shall work expulsion from such degrees only and other degrees higher than the one from which the member was expelled.

**Sec. 124.6—Costs of Trial**—All of the costs incidental to the trials herein provided for, including compensation of \$10.00 per day for the time actually consumed in the work, the necessary transportation expenses for the Commissioner, shall be paid by the lodge of which the accused was a member.

#### **Chapter 125—Appeals**

**Sec. 125.1—Manner of Appeal by Members**—Any member of a lodge shall have the right to appeal in the following manner:

1st. From the Governor of the lodge to the General Governor.

(This does not refer to questions of parliamentary procedure—see Robert's Rules of order.)

2nd. From the lodge to the General Governor.

3rd. From any finding, order, decree or judgment of a Commissioner to the General Governor.

4th. From any ruling, decision, finding, order, decree or judgment of the General Governor to the Supreme Forum.

**Sec. 125.2—Appeal to General Governor—**Upon an appeal from a lodge to the General Governor, written notice of such appeal shall be given by the appellant to the General Governor within fifteen days after the decision from which the appeal has been taken, and not later than fifteen days after giving such notice of appeal by filing with the Secretary his statement of grounds or reason for the appeal, with exhibits, if any, and brief of counsel. Such appeal must be accompanied by a certified copy of the minutes pertaining to the case and such other documents as may be needed to determine the question involved.

**Sec. 125.3—Records on Appeal to General Governor**—It shall be the duty of any officer having in his possession any minutes or other records necessary to afford a clear understanding of the merits of any matter on appeal from the lodge to the General Governor to furnish the appellant or appellants at his or their cost, with copies of such records upon demand, same to be filed and certified to, by them, within the time provided for the filing of such papers with the General Governor.

**Sec. 125.4—Limitation on Appeal to Supreme Forum**—In all cases of appeal to the Supreme Forum from the General Governor, which matters were brought by an appeal from the action of the lodge to said General Governor, only such matters shall be considered by the Supreme Forum as were contained in the appeal to the General Governor. No evidence shall be allowed or considered, other than that presented and considered by the said General Governor.

**Sec. 125.5—Procedure on Appeal of a Member—**Any member or members convicted of any charge by finding, order, decree or judgment of a Commissioner, shall have the right of appeal to the General Governor, who may modify, reverse or affirm any finding in whole or in part, either on the record or on a hearing de novo, and his judgment, finding or decree shall be final and conclusive unless appealed from. In the event such appeal is desired by either the lodge or the member or members so convicted, the parties so desiring to perfect such appeal shall give notice within fifteen days and after giving such notice of appeal, shall perfect the appeal by filing with the Secretary his statement of grounds or reasons for the appeal, with exhibits, if any, and brief of counsel. The record and files, or a copy thereof, shall be, by the Secretary, forwarded to the General Governor, under the seal of the lodge, and in the event the finding, order, decree or judgment of the Commissioner

shall be affirmed by the General Governor, the decision, finding, order or decree of the General Governor shall be conclusive and final unless either of the parties to said proceeding appeal from the decision, finding, or decree of the General Governor to the Supreme Forum. In such event notice of that fact shall be given within fifteen days in writing to the Secretary by the parties so desiring to take such appeal to the Supreme Forum, and not later than fifteen days after giving such notice of appeal shall perfect the appeal by filing with the Secretary his statement of grounds or reasons for the appeal, with exhibits, if any, and brief of counsel, and a copy thereof shall be sent by the Secretary to the General Governor under the seal of the lodge, and a copy thereof to the Supreme Secretary in his capacity as Clerk of the Supreme Forum, under the seal of the lodge, and the General Governor shall immediately, upon receipt of such notice, forward to the Supreme Secretary as Clerk of the Supreme Forum the entire record of said proceedings.

**Sec. 125.6—Costs of Transcript and Appeal—**Any member or members who shall have given notice of appeal from the decision, finding, judgment, order or decree of the Commissioner, shall within fifteen days from the time of serving said notice, pay to the Secretary of the lodge the cost of said appeal, which shall include the reasonable costs and expenses of the Secretary in procuring the certified copies of the records of the lodge pertaining to such matters appealed from; and the cost of the transcript of the proceedings and evidence in the trial of said case; and it is hereby made the duty of the Secretary, immediately upon payment of such costs as herein provided, to prepare a complete transcript of the proceedings in said matter, including therein a transcript of the proceedings and the evidence taken at the trial, which transcript shall be immediately upon completion forwarded by him to the General Governor.

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**CERTIFICATE OF AUTHENTICATION**

We, the undersigned officers of the Supreme Lodge of the World, Loyal Order of Moose, hereby certify that we have carefully inspected the foregoing codification of the Laws of the Order, and find the same true and correct as enacted by the Supreme Lodge. We further find that the same are in accordance with the proceedings of the Conventions of the Supreme Lodge.

In witness whereof we have hereunto subscribed our names and affixed the Seal of the Supreme Lodge this 1st day of October, A.D. 1967.

**CARL A. WEIS**  
Supreme Secretary  
(SEAL)

**GEORGE R. REILLY**  
Supreme Governor  
**RALPH D. MOORE**  
General Governor

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